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# RECORD OF PROCEEDINGS

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## Minutes of the Regular Meeting Of the Executive Board of Cordillera Valley Club Property Owners Association

March 12, 2009

The Meeting of the Board of Directors of the Cordillera Valley Club Property Owners Association, Eagle County, Colorado, was held March 12, 2009 at 8:30 a.m., at the Chaparral Restaurant at 0101 Legends Drive, Edwards, Eagle County, Colorado, in accordance with the applicable statutes of the State of Colorado. The Board met in joint session with the members of the Executive Board of the Cordillera Valley Club Metropolitan District.

### Attendance

The following Directors were present and/or acting:

- Wally Carey
- David White
- John Bowen (by conference phone)

The following Directors were absent:

- Henry Frigon
- Tom Marcin

Also in attendance were:

- Robertson & Marchetti, P.C.  
Ken Marchetti & Brienne Olsen
- Cordillera Valley Club Metro District  
Rick Pirog, Brian Judge, Jay Morten, John O'Brien and  
Emilie Egan
- Operations & Security Personnel  
Dan Carlson, Rick Adams
- Property Owners  
Betty Ann Woodland & Trygve Hutto

### Changes to Agenda

The Board reviewed the agenda and Mr. Pirog stated that he would like to add a discussion of the legal letters under Legal Matters.

### Minutes

The Board reviewed the Meeting Minutes of January 8, 2009 and February 12, 2009. Upon motion duly made and seconded, it was unanimously

**RESOLVED** to approve the Meeting Minutes of January 8, 2009 and February 12, 2009 as presented.

### Conference Call

The log of public participation in the meeting for those participating in person and by phone is as follows:

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#### Public Participation Log

Meeting	In	By
Date	Person	Phone
01/08/09	0	0
02/12/09	0	0
03/12/09	2	0
04/09/09		
05/14/09		
06/11/09		
07/02/09		
08/13/09		
09/10/09		
10/08/09		
11/12/09		
12/10/09		

#### **Public Input**

Ms. Woodland brought up the issue of the roads not having a center line or side line stripes on them and requested that the Board consider using striping on the edge of the road to create a pedestrian lane. After discussion, the Board decided to go to the District's engineers, Marcin Engineering, for a proposal for them to prepare a conceptual design and engineer's cost estimate to create an at-grade pedestrian path on the edge of the road. Upon motion duly made and seconded, it was unanimously

**RESOLVED** to have the Operations Committee get a proposal from Marcin Engineering for the preparation of a conceptual design and engineer's cost estimate for an at-grade pedestrian path on the edge of the road.

#### **Financial Report**

Mr. Marchetti presented the January 31, 2009 financial statements and reported that a large RETA payment was just received and the forecast for 2009's RETA can be increased.

#### **2008 Audit Proposals**

Mr. Marchetti reported that only two responses were received back from the four RFP's sent out to audit firms. He reported that one option was to not do a POA audit this year. He reported that the POA is not required to have an audit unless the homeowners specifically request it. He reported

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that it would be about \$6,000 to do the audit this year. The Board noted that an audit could be performed every other year and that no significant audit adjustments have been made in prior years. After discussion and by motion duly made and seconded, it was unanimously

**RESOLVED** to not have an audit of the POA financial statements prepared this year.

#### **Accounts Payable**

The Board reviewed the accounts payable listing. There was a discussion on the marketing invoice, Robertson & Marchetti's invoice and VAg's DRB invoices. Upon motion duly made and seconded, it was

**RESOLVED** to approve the accounts payable as presented but Mr. White abstained from voting on the VAg DRB invoices.

#### **Public Safety Report**

Mr. Adams gave a summary of the incident report and reported that the number of unsecured doors will increase when the golf season starts. He reported that the two intrusion alarms were false alarms. Mr. Adams also reported that there is a new service which allows homeowners to call the main number for Public Safety and get help anytime, anywhere. He also stated that there is a new email address to reach security. He also reported that they were working on the visitor policy in order to have guests preauthorized at the gatehouse. The Board then discussed the policy of Cordillera property owners having access at the gates. Mr. Adams also reported that he is experimenting with different surveillance cameras that are self-contained and can be placed throughout the community. He also brought up the issue of having the homeowner database so he could send emergency security alerts in case of an emergency.

#### **Operations Report**

Mr. Carlson gave an update on the DRB construction enforcement he has been doing and reported that the charges are extra in addition to his contract. Mr. O'Brien questioned what Mr. Carlson is doing relative to Mr. Adams' contract. A discussion on code enforcement followed and who should be doing it. It was decided that Mr. Adams should be doing the code enforcement as part of his contract.

Mr. Carlson reported that 15 brown delineators have been destroyed this winter and he would like to buy some more to have on hand. He reported

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that he will put in more after winter is over. He also reported that the staining of the fence and guardrails will be done this year. Mr. Carlson stated that no street sweeping will be necessary this year and he can take care of most of it himself. He also stated that the lines would need to be repainted on the speed bumps. Mr. Judge suggested getting an estimate for an asphalt seal for the speed bumps. Mr. Adams also suggested using reflective material.

#### **DRB Letter**

The Board reviewed the DRB letter included in the packet. The Board agreed to send out the letter to VAg.

#### **Legal Matters**

Mr. Pirog reported that they have the final drafts of the two letters regarding the legal issues. The Board reviewed the letters, made certain changes and reported that the letters would be sent out on or about March 16<sup>th</sup> to the appropriate parties.

#### **Adjournment**

There being no further business to come before the Board at this time, upon motion duly made and seconded, it was unanimously

**RESOLVED** to adjourn the meeting of the Cordillera Valley Club Property Owners Association Board of Directors this 12th day of March, 2009.

Respectfully submitted,



Brienne Olsen

Secretary for the meeting