

# Cordillera Valley Club Property Owners Association

## MEMORANDUM

**TO:** Executive Board of Cordillera Valley Club Property Owners Association  
**FROM:** Cheri Curtis  
**DATE:** August 12, 2011

This memorandum shall serve as Notice of the Regular Meeting of the Executive Board of Cordillera Valley Club Property Owners Association, which will be held:

**August 16, 2011**  
**3:30 p.m.**  
**Cordillera Metropolitan District**  
**Administrative Conference Room**  
**408 Carterville Road**  
**Edwards, Eagle County, Colorado**

The agenda for the meeting is attached. If you will be unable to attend this meeting, or will be attending the meeting by phone, please let me know as soon as possible. The conference call dial-in number is 800-747-5150 and the access code is 9266060.

Distribution:

<u>CVCPOA</u>	<u>Term</u>	<u>Officer Position</u>	<u>Committee Assignment</u>
Tim Benedickt	07/12	President	DRB
Tom Marcin	07/12	VP/Asst. Secretary	Safety & Operations
Art Greenfeder	07/13	Director	Finance & Administration
Bob Engleby	07/11	Director	
Kent Myers	07/11	Director	

### Other Participants

Greg Perkins, Esq.  
Ken Marchetti, CPA  
Todd DeJong  
Dan Carlson

## **CORDILLERA VALLEY CLUB PROPERTY OWNERS ASSOCIATION**

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NOTICE IS HERBY GIVEN that a meeting of the Executive Board of Cordillera Valley Club Property Owners Association will be held at the Cordillera Metropolitan District Administrative Conference Room, 408 Carterville Road, Edwards, Eagle County Colorado on Tuesday, August 16, 2011 beginning at 3:30 p.m., local time, for the following purposes and other matters that may come before the Board.

### **CVC POA Agenda August 16, 2011**

- |                                                                     |      |
|---------------------------------------------------------------------|------|
| 1) Call to Order/Declaration of Quorum/Director Qualifications      | 3:30 |
| 2) Public Input                                                     | 3:35 |
| 3) Minutes                                                          | 3:50 |
| a) CVCPOA Regular Meeting –July 19, 2011                            |      |
| 4) Administrative Matters                                           | 3:55 |
| a) Accounts Payable POA                                             |      |
| 5) Financial Report (Marchetti)                                     | 4:00 |
| 6) Update regarding ERWSD Acquisition of Tract W-2                  | 4:15 |
| 7) DRB Report                                                       | 4:30 |
| 8) Projects                                                         |      |
| a) Berm                                                             | 4:45 |
| b) Other                                                            |      |
| 9) Other Property Owners Association Business                       | 5:00 |
| 10) Other Reports – (Info Only; No Action Necessary)                | 5:20 |
| a) Other Financial Reports                                          |      |
| b) Real Estate Report                                               |      |
| 11) Upcoming Meeting Dates (Info only – no formal action necessary) | 5:25 |
| 12) Executive Session (If Necessary)                                |      |
| 13) Adjourn Property Owners Association Meeting                     | 5:30 |

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# RECORD OF PROCEEDINGS

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## Minutes of the Regular Meeting Of the Board of Directors of Cordillera Valley Club Property Owners Association July 19, 2011

A Meeting of the Board of Directors of the Cordillera Valley Club Property Owners Association, Eagle County, Colorado, was held July 19, 2011 at 3:35 p.m., at the Cordillera Metropolitan District Administrative Offices conference room, located at 0408 Carterville Road, Edwards, Eagle County, Colorado, in accordance with the applicable statutes of the State of Colorado.

### Attendance

The following Directors were present and acting:

- Art Greenfeder
- Tim Benedickt
- Bob Engleby
- Tom Marcin
- Kent Myers

Also in attendance were:

- Robertson & Marchetti, P.C.  
Ken Marchetti & Cheri Curtis
- Mauriello Planning Group  
Dominic Mauriello
- CVCMD  
Rick Pirog  
John O'Brien  
Emilie Egan  
Barry Gassman  
Chris Hynes (By Telephone)
- Others  
Frank Navarro  
John Clay  
Ken Ulickey  
Joe Wilson

### Call to Order

The Meeting of the Board of Directors of Cordillera Valley Club Property Owners Association was called to order by Mr. Benedickt, noting a quorum was present.

### Potential Conflicts Of Interest

Mr. Marcin reported that he is the principal owner of Marcin Engineering, LLC which provides engineering services to Cordillera Valley Club Metropolitan District and/or Cordillera Valley Club Property Owners Association. The Board noted that Mr. Marcin may participate in

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# RECORD OF PROCEEDINGS

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## CORDILLERA VALLEY CLUB PROPERTY OWNERS ASSOCIATION July 19, 2011 Meeting Minutes

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discussions related to services his firm may provides to CVC and may vote in such matters, in compliance with his duties to the Association.

Mr. Myers reported that he is the owner of Airplanners, LLC, a consulting firm that provides services to Eagle Air Alliance. Cordillera Metropolitan District and Cordillera Property Owners Association have provided funding to Eagle Air Alliance and Mr. Myers works directly with Joe Wilson. The Board noted that Mr. Myers may participate in discussions related to services his firm may provide to CVC and may vote in such matters, in compliance with his duties to the Association.

The Board noted, for the record, that these disclosures are being made at this time with the intent of fully complying with laws pertaining to potential conflicts of interest.

### Conference Call

The log of public participation in the meeting for those participating in person and by phone is as follows:

#### Public Participation Log

Meeting Date	In Person	By Phone
01/18/11	7	3
02/15/11	4	1
03/15/11	10	1
04/19/11	8	1
05/17/11	7	2
06/21/11	7	1
07/19/11	4	1

### Public Input

There was no public input.

### Club Amenities

Ken Ulickey informed the Board the Cordillera Metropolitan District (CMD) is discussing purchasing the Club at Cordillera facilities and is in the process of obtaining appraisals for all facilities. CMD is not interested in purchasing property outside of their District and would prefer to have the CVC entities purchase the facilities within CVC. Discussion followed on the appraisal method and the possible need for a second appraisal.

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# RECORD OF PROCEEDINGS

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## CORDILLERA VALLEY CLUB PROPERTY OWNERS ASSOCIATION July 19, 2011 Meeting Minutes

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Director Greenfeder questioned whether the Metropolitan District has the ability to issue bonds to purchase the facilities. Mr. Marchetti confirmed the District's ability to issue bonds with voter approval. The plan is very tentative at this time but the tentative plan is for the facilities to be acquired jointly and funded through an intergovernmental agreement.

It was again disclosed for the record that Director Myers is involved with Air Planners and participates to assist with the funding for the Eagle County Airport. CMD provides funding to Air Planners.

### Minutes

The Board reviewed the meeting minutes of the June 21, 2011 Meeting. Upon motion duly made and seconded it was unanimously

**RESOLVED** to approve the meeting minutes of the June 21, 2011 Meeting as presented.

### Financial Report

Mr. Marchetti presented the June 30, 2011 financial report. Directors Greenfeder and Engleby agreed to meet with Steve Smith to review the revenue and expenditures for the Association and determine where adjustments to the budgets are deemed necessary.

Mr. Marchetti stated the District's service plan anticipates the Association will contribute 1% of the 2% Real Estate Transfer Assessment received by the Association to the District. It was agreed the agreement between the District and the Association needs to be clarified.

It was reported the CVCMD Board of Directors agreed to terminate the contract with Lone Star Security and contract with Cordillera Metropolitan District for security services.

### Accounts Payable

The Board reviewed the accounts payable list. Upon motion it was unanimously

**RESOLVED** to approve payment of the list of accounts payables as presented.

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# RECORD OF PROCEEDINGS

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## CORDILLERA VALLEY CLUB PROPERTY OWNERS ASSOCIATION July 19, 2011 Meeting Minutes

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### **ERWSD Acquisition of Tract W-2**

The Association has not received an update or proposal from Eagle River Water and Sanitation District regarding the acquisition of Tract W-2.

### **DRB**

Mr. Mauriello drew the Board's attention to the DRB income/expense report which indicates the DRB has positive revenue for plan reviews although it is in the hole on other categories in spite of the minimal activity levels. The Elliott project was fined \$500 for the use of glu-lam beams which are a prohibited material in CVC.

The storage boxes the Association purchased from VAg are no longer needed and Mauriello Planning Group would like to dispose of them. The Board approved allowing MPG to dispose of the storages boxes if they find an interested party.

Mr. Mauriello presented a revised fee proposal that would allow MPG to be compensated for services provided and will allow the Association to control expenses. For \$600 a month MPG will provide DRB services that cannot be billed to property owners including covenant enforcement during the summer months. All fees and fines collected by the Association will be used to offset MPG's expenses for providing DRB services. Upon motion duly made and seconded it was unanimously

**RESOLVED** to approve the proposal from MPG dated June 23, 2011 for a six month trial period to be evaluated at the end of the year. MPG will report any significant activity in CVC on a monthly basis.

Mr. O'Brien reported the District is looking at updating the signage and lighting within CVC. The District will need DRB recommendations for lighting and signage with the understanding the District does not have the funds for the project at this time, but wants to be prepared if and when the funds become available.

### **Accounts Receivable**

The Board reviewed the accounts receivable report and directed Robertson & Marchetti's office to send letters of intent to lien to property owners who have not paid their annual assessment.

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## RECORD OF PROCEEDINGS

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### CORDILLERA VALLEY CLUB PROPERTY OWNERS ASSOCIATION July 19, 2011 Meeting Minutes

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**Adjournment**            There being no further business to come before the Board at this time, and upon motion duly made and seconded it was unanimously

**RESOLVED** to adjourn the meeting of the Cordillera Valley Club Property Owners Association Board of Directors this 19th day of July, 2011.

Respectfully submitted,

Cheri Curtis  
Secretary for the meeting

SUBJECT TO APPROVAL

**CORDILLERA VALLEY CLUB PROPERTY OWNERS ASSOCIATION, INC  
AUGUST ACCOUNTS PAYABLE**

**Payables to be Approved**

<u>VENDOR</u>	<u>DATE</u>	<u>DATE PAID</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>	<u>Approved By</u>
CVCMD	07/01/11	08/16/11	<u>45,152.25</u>	Security	Board at Meeting
Mauriello Planning Group, Inc	07/31/11	08/16/11	636.43	PUD Amendment	Board at Meeting
		08/16/11	600.00	General Administration	
		08/16/11	525.00	Elliott Application	
Mauriello Planning Group Total			<u>1,125.00</u>		
Robertson & Marchetti, P.C.	07/31/11	08/16/11	4,918.15	Accounting & Administration	Finance & Administration Committee
	07/31/11	08/16/11	(2,043.15)	Courtesy Discount	
	07/31/11	08/16/11	40.50	WFP Lawsuit	
	07/31/11	08/16/11	316.37	Office Expenses	
Robertson & Marchetti Total			<u>3,231.87</u>		
Ted Leach	08/01/11	08/16/11	5,000.00	DRB Deposit	Board at Meeting
<b>Current Accounts Payable Total</b>			<u><b>56,502.55</b></u>		



# ROBERTSON & MARCHETTI, P.C.

*Certified Public Accountants*

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## Accountant's Compilation Report

August 13, 2011

Board of Directors  
Cordillera Valley Club Property Owners Association  
Edwards, Colorado

I have compiled the accompanying balance sheet of Cordillera Valley Club Property Owners Association as of July 31, 2011 and the related statement of revenues, expenditures and changes in fund balance with budgets for the seven month period then ended. I also compiled the accompanying budget and forecast of revenues, expenditures and changes in fund balance for the year ending December 31, 2011 and the preliminary budget for calendar year 2012, in accordance with standards established by the American Institute of Certified Public Accountants.

I have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with accounting principles generally accepted in the United States of America.

As a consulting financial manager, I participate in the financial management of the Association. Management (with our participation) is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements. I have prepared these financial statements in my capacity as consulting financial manager for the Association.

My responsibility includes conducting the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

Management (with our participation) has elected to omit substantially all the disclosures and the statement of cash flows required by accounting principles generally accepted in the United States of America. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Association's financial position, results of operations and cash flows. Accordingly, the financial statements are not designed for those who are not informed about such matters.

A compilation of a forecasted financial statement is limited to presenting in the form of a forecast, information that is the representation of management and does not include evaluation of the support for the assumptions underlying the forecast. I have not examined the accompanying forecast and, accordingly, do not express an opinion or any other form of assurance on the forecasted statement or assumptions. Furthermore, there will usually be differences between the forecasted and actual results, because events and circumstances frequently do not occur as expected and those differences may be material. I have no responsibility to update this report for events or circumstances occurring after the date of this report.

I also compiled the accompanying 2010 historical financial statements of the Association and my report thereon stated that I did not audit or review those financial statements and, accordingly, expressed no opinion or other form of assurance on them. The report noted that management had elected to omit substantially all disclosures and the statement of cash flows, and if these omissions had been included, they might influence the user's conclusions about the Association's 2010 financial position, results of operations, and cash flows. Accordingly, the 2010 financial statements are not designed for those who are not informed about such matters.

I am not independent with respect to Cordillera Valley Club Property Owners Association because I perform certain accounting services that impair my independence.

ROBERTSON & MARCHETTI, P.C.

Kenneth J. Marchetti, CPA, President

**Cordillera Valley Club Property Owners Association  
Balance Sheets**

For the Dates Indicated Below

Printed: 08/13/11

	<u>12/31/10</u>	<u>06/30/11</u>
<b>Current Assets</b>		
<b>Cash - Unrestricted Portion</b>		
Cash - Checking FBOA	26,333	44
Cash - Petty Cash Checking	1,606	0
Cash - Savings FBOA	150,849	178,200
Cash - Savings Wells Fargo	0	0
<b>Cash - Restricted Portion</b>		
Cash - Savings FBOA	20,500	20,000
<b>Total Cash in Banks</b>	<u>199,288</u>	<u>198,244</u>
<b>Accounts Receivable</b>		
Assessments Receivable	1,250	4,958
Due from CVCMD	0	0
Gate Damage Receivable	0	0
Receivable from Developer	0	0
Other Accounts Receivable	0	0
Allowance for Doubtful Accounts	0	0
<b>Total Accounts Receivable</b>	<u>1,250</u>	<u>4,958</u>
<b>Other Current Assets</b>		
Prepaid Expenses	2,403	0
<b>Total Other Current Assets</b>	<u>2,403</u>	<u>0</u>
<b>Total Current Assets</b>	<u>202,941</u>	<u>203,202</u>
<b>Property, Plant &amp; Equipment</b>		
Equipment	0	0
Accumulated Depreciation	0	0
<b>Total Property, Plant &amp; Equip.</b>	<u>0</u>	<u>0</u>
<b>Total Assets</b>	<u>202,941</u>	<u>203,202</u>
<b>Liabilities and Fund Equity</b>		
<b>Current Liabilities</b>		
DRB Deposits	20,500	20,000
DRB Deposits Contra Account	0	0
DRB Interest Payable	0	0
Deferred Assessments	0	0
Accounts Payable	24,081	50,146
Accrued Liabilities	0	0
Accrued Payable - SQMD	0	0
Petty Cash Clearing Account	0	0
Due To SQMD	0	0
<b>Total Liabilities</b>	<u>44,581</u>	<u>70,146</u>
<b>Fund Equity</b>		
Working Capital Contributions	63,300	63,550
Fund Balances	95,059	69,506
<b>Total Fund Equity</b>	<u>158,359</u>	<u>133,056</u>
<b>Total Liabilities and Fund Equity</b>	<u>202,941</u>	<u>203,202</u>
	=	=

See accompanying accountant's report.

**Cordillera Valley Club Property Owners Association**  
**Statement of Revenues Expenditures and Changes in Fund Balance**  
**Actual, Budget and Forecast for the Periods Indicated**

Printed: 08/13/11

	2010	2011 YTD			2011 Original Budget	2011 Annual			2012
	Actual Thru 12/31/10	Budget Thru 06/30/11	Actual Thru 06/30/11	Variance Favorable (Unfavor)		2011 Amended Budget	2011 Forecast Total	2011 Variance Fav (Unfav)	Prelim Budget
<b>Operating Fund</b>									
<b>Revenues</b>									
Regular Assessments	190,500	192,000	190,500	(1,500)	1,500	1,500	1,500	(1,500)	1,500
Special Assessments		0		0	192,000	192,000	190,500		190,500
RE Transfer Assessments	324,408	66,667	28,750	(37,917)	200,000	200,000	28,750	(171,250)	0
Design Review Fees	1,550	0	6,550	6,550	0	0	12,000	12,000	9,000
Club Impact Fee	27,938	29,056	28,457	(599)	29,056	29,056	28,457	(599)	29,056
Interest Income - Operating	1,047	600	598	(2)	1,200	1,200	1,200	0	1,200
Developer Settlement	59,272	0	0	0	0	0	0	0	0
Guidelines/Fines/Other Revenue	3,718	250	8,520	8,270	500	500	10,611	10,111	500
<b>Total Revenues</b>	<b>608,433</b>	<b>288,573</b>	<b>263,375</b>	<b>(25,198)</b>	<b>422,756</b>	<b>422,756</b>	<b>271,518</b>	<b>(151,238)</b>	<b>230,256</b>
<b>Administrative Expenses</b>									
Accounting, Admin & Management	34,500	18,000	20,827	(2,827)	34,500	34,500	34,500	0	34,500
Audit/Tax Prep Fees	0	650	650	0	650	650	650	0	650
Bank Charges	2,550	2,100	2,516	(416)	2,400	2,400	2,800	(400)	2,400
Community Marketing	24,000	24,000	24,000	0	24,000	24,000	24,000	0	24,000
Ins Expense, incl. D&O Liab.	2,403	2,625	2,403	222	2,625	2,625	2,625	0	2,625
Legal Fees	5,468	4,000	3,716	284	8,000	8,000	8,000	0	8,000
Legal Fees - Club Dispute		0	2,570	(2,570)	0	0	5,000	(5,000)	
Meeting Expenses	704	350	400	(50)	700	700	700	0	700
Office Supplies & Expense	3,279	750	2,342	(1,592)	1,500	1,500	2,200	(700)	1,500
Property Taxes	5,409	0	0	0		0	0	0	
PUD Admendment - MPG	0	0	15,939	(15,939)			27,000	(27,000)	
<b>Total Administrative Exp.</b>	<b>78,314</b>	<b>52,475</b>	<b>75,363</b>	<b>(22,888)</b>	<b>74,675</b>	<b>74,375</b>	<b>107,475</b>	<b>(33,100)</b>	<b>74,375</b>

See accompanying accountant's report.

**Cordillera Valley Club Property Owners Association**  
**Statement of Revenues Expenditures and Changes in Fund Balance**  
**Actual, Budget and Forecast for the Periods Indicated**

Printed: 08/13/11

	2010	2011 YTD			2011 Original Budget	2011 Annual			2012
	Actual Thru 12/31/10	Budget Thru 06/30/11	Actual Thru 06/30/11	Variance Favorable (Unfavor)		2011 Amended Budget	2011 Forecast Total	2011 Variance Fav (Unfav)	Prelim Budget
<b>DRB Expenses</b>									
DRB Submittals	3,602	0	9,961	(9,961)	0	0	12,000	(12,000)	9,000
DRB Minor Modification	4,899	0	0	0	0	0	0	0	0
DRB General Overhead	14,882	1,200	6,353	(5,153)	0	2,400	9,353	(6,953)	6,000
DRB Special Projects	4,941	0	0	0	0	0	0	0	0
Transition from Vag			650	(650)	0	0	650	(650)	0
DRB Plan Reduction Project			2,080	(2,080)	0	0	2,080	(2,080)	0
DRB Guidelines Conversion			1,000	(1,000)	0	0	1,000	(1,000)	0
Cov Enforcement-Design Guidelines	0	600	525	75	3,600	1,200	525	675	0
Rewrite DRB Guidelines		0	0	0		0	0	0	0
POA Meeting Updates	5,341	1,200	1,300	(100)	2,400	2,400	1,300	1,100	0
DRB Storage	2,400	1,350	1,653	(303)	1,200	2,700	1,653	1,047	0
DRB - Directors Fees	1,425	1,125	0	1,125	2,250	2,250	0	2,250	0
Legal Fees	951	500	0	500	1,000	1,000	0	1,000	0
<b>Total DRB Expenses</b>	<b>38,441</b>	<b>5,975</b>	<b>23,522</b>	<b>(17,547)</b>	<b>10,450</b>	<b>11,950</b>	<b>28,561</b>	<b>(16,611)</b>	<b>15,000</b>
<b>Public Safety</b>									
Public Safety		0	0	0	4,000	4,000	4,000	0	0
Payment to MD for Public Safety	198,224	90,305	135,457	(45,152)	188,313	180,609	167,384	13,225	0
<b>Total Public Safety</b>	<b>198,224</b>	<b>90,305</b>	<b>135,457</b>	<b>(45,152)</b>	<b>192,313</b>	<b>184,609</b>	<b>171,384</b>	<b>13,225</b>	<b>0</b>
<b>Community Operations</b>									
Recreation/Fishing	2,724	2,750	4,312	(1,562)	2,750	2,750	4,312	(1,562)	2,750
Community Operations Bonus	5,100	0	0	0		0	0	0	
Landscaping - Turf Area Maintenance									16,960
Landscaping - Flowers Maintenance									30,750
Holiday Lights									8,723
Weed & Pest Control									10,000
Tree Care									6,668
Utilities - Water									8,000
<b>Total Community Ops Exp</b>	<b>7,824</b>	<b>2,750</b>	<b>4,312</b>	<b>(1,562)</b>	<b>2,750</b>	<b>2,750</b>	<b>4,312</b>	<b>(1,562)</b>	<b>83,851</b>
<b>Capital/Project Expenditures &amp; Xfers</b>									
Water Tank Expenses-Engineering	7,281	0	0	0				0	
Water Tank Expenses-Architectural	20,448	0	0	0				0	
Water Tank Expenses-Legal G&H	61,683	0	0	0				0	
Water Tank Expenses-Legal S&H	11,138	0	0	0				0	
Recreation Path Requirement per PUD		0	0	0				0	
Open Space/Fishing Rights	0	0	0	0	0	0	0	0	0
Transfer RETA for operations	0	0	0	0	0	0	0	0	0
Berm Construction Oversight		0	8,864	(8,864)		10,000	10,000	0	
CTC and CCAC Funding <sup>(1)</sup>	15,272	30,252	11,410	18,842	130,000	72,605	11,410	61,195	0
Transfer RETA for Capital	57,000	30,000	30,000	0	20,000	30,000	30,000	0	
<b>Total Capital Expenditures</b>	<b>172,823</b>	<b>60,252</b>	<b>50,274</b>	<b>9,978</b>	<b>150,000</b>	<b>112,605</b>	<b>51,410</b>	<b>61,195</b>	<b>0</b>
<b>Total Expenditures</b>	<b>495,626</b>	<b>211,757</b>	<b>288,928</b>	<b>(77,171)</b>	<b>430,188</b>	<b>386,289</b>	<b>363,142</b>	<b>23,147</b>	<b>173,226</b>
<b>Excess of Revenues over Exp. After Capital</b>	<b>112,807</b>	<b>76,816</b>	<b>(25,553)</b>	<b>(102,369)</b>	<b>(7,432)</b>	<b>36,467</b>	<b>(91,624)</b>	<b>(128,091)</b>	<b>57,030</b>
Beginning Fund Balance	(17,748)	84,265	95,059	10,794	122,247	84,265	95,059	10,794	3,435
<b>Ending Fund Balance</b>	<b>95,059</b>	<b>161,081</b>	<b>69,506</b>	<b>(91,575)</b>	<b>114,815</b>	<b>120,732</b>	<b>3,435</b>	<b>(117,297)</b>	<b>60,465</b>

See accompanying accountant's report.

(1) While this item is being budgeted, it is not authorized for expenditure without further approval of the Board.



**POA Update  
DRB Administration**

**TO: CVC POA Executive Board**

**FROM: Mauriello Planning Group, LLC  
Dominic Mauriello, AICP  
Allison Kent, AICP**

**DATE: August 1, 2011**

**RE: Administration Activities in July/Other Projects**

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**Action Items:**

- PUD Amendment: Our estimate for fees on the PUD amendment project was originally set for \$14,000 but it was understood that this was an estimate. To-date the fees are at approximately \$16,000. I anticipate additional fees for the county hearing process, responses to comments made during the referral process, preparing presentations to the Planning Commission and the BOCC, and attendance at these hearings. The hearings are likely to occur in September and October. While I cannot be certain what the public process ahead will ultimately entail, at this point I would estimate another \$10,000 in fees through the hearing process. Requested Action: Authorize up to another \$10,000 to complete the process.

**New/Pending Applications:**

- None.

**Compliance Deposits:**

- Working on refunding/resolving all other deposits including:
  - Just/Hulsizer - Lot 1, Filing 2 of \$5,000 for landscaping - 2009 (to be applied to new project approved in June 2011)
  - Plumb - Lot 9, Filing 4 of \$500 - 2008

**Valid Approvals (not actively constructing):**

- Lot 18, Filing 9 - Morten Residence - Final approval expires July 13, 2011 (applying for extension)

- Lot 19, Filing 2 - Fields Residence - Revised approval expires June 22, 2012
- Lot 1, Filing 2 - Hulsizer residence - sports court addition expires June 22, 2012
- All other projects have expired and are required to re-apply under current guidelines
- See attached list for active construction projects

### **DRB Administration:**

- Drive through of community completed twice in July. Email to all owners about weed removal. Coordinate with owners of 50 Spring Creek Place on weeds and landscape maintenance.
- Fine assessed (\$500) on Elliott project for violating condition of approval (Glu-Lam Beams)
- Fees collected in July - \$25 for changes to approved plans for Elliott project

### **Special Projects:**

#### PUD Amendment

- The County has referred the application to neighboring property owners and other agencies in July. Hearings are likely in late September and October.

**CORDILLERA VALLEY CLUB  
METROPOLITAN DISTRICT  
AND PROPERTY OWNERS ASSOCIATION  
2011 Meeting Schedule**

The Regular Meetings will be held on the 3rd Tuesday of every month at the Cordillera Metropolitan District  
Administrative Offices, 408 Carterville Road, Edwards, CO

The Metropolitan District will meet at 2:00 p.m. unless otherwise notified

The Property Owners Association will meet at 3:30 p.m. unless otherwise notified

Month	Meeting	Date
August	Regular Meeting (3rd Tuesday)	August 16, 2011
September	Regular Meeting (3rd Tuesday)	September 20, 2011
October	Regular Meeting (3rd Tuesday)	October 18, 2011
November	Regular Meeting (3rd Tuesday)	November 15, 2011
December	Regular Meeting (3rd Tuesday)	December 20, 2011
December	POA December Member Meeting (9:00 a.m.)	December 27, 2011
January	Regular Meeting (3rd Tuesday )	January 17, 2012
February	Regular Meeting (3rd Tuesday)	February 21, 2012
March	Regular Meeting (3rd Tuesday)	March 20, 2012
April	Regular Meeting (3rd Tuesday)	April 17, 2012
May	Regular Meeting (3rd Tuesday)	May 15, 2012
June	Regular Meeting (3rd Tuesday)	June 19, 2012
July	POA July Member Meeting (9:00 a.m.)	July 3, 2012
July	Regular Meeting (3rd Tuesday)	July 17, 2012

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 Indicates Holiday

 Indicates Meeting